



TREVIBBAN MILL  
VINEYARD & ORCHARDS



# VENUE



Nestled in the heart of the Cornish countryside, Trevibban Mill is an award-winning vineyard with a spectacular wedding venue offering a stylish and contemporary space in a beautifully rural setting. Close to the dramatic North Cornish coast, next to the picturesque fishing village of Padstow, Trevibban Mill is a sustainable, working vineyard known for its stunning collection of wines and ciders, locally sourced food and valley setting. Your guests will enjoy a warm welcome and perfect levels of hospitality whilst soaking up the views of the countryside from the South facing terraces – a truly magical and unique place to celebrate your wedding.

# LOCATION



With far reaching views over the St Issey Valley this magical location was historically the home of a miller and his family with Trevibban taking its name from the mill that would have processed oats and barley for flour on the site during the 18th century. Today, Liz and Engin have lovingly restored and transformed the land into Trevibban's sustainable vineyard, orchards and modern winery.

A short stroll through the vineyards and woodland, leads you to Trevibban's private lake, a stunning and peaceful location for an idyllic ceremony or just one of the many perfect backdrops available for photography on your special day.

Designed to complement the abundant setting, Trevibban Mill's brand-new space for celebrations is modern, luxurious and spacious – stylish and stunningly simple. High end but understated, picture natural textures juxtaposed with Philippe Starck pieces. With a spacious balcony, offering both indoor and outdoor space, the Upper Deck can accommodate 120 guests for a sit-down reception with a further 80 guests for evening celebrations. The Winery bar area is also available for additional space for those larger wedding parties.





# FOOD

Food, and of course wine, is at the heart of Trevibban Mill, so the wedding feast will be a delight and one of the highlights of your special day. Menus are created according to what is available to source locally, working to design a bespoke menu tailored for your special day.



# OUR WINE

The selection of wine produced at Trevibban Mill covers award winning white, red, rose and sparkling so uniquely, you can celebrate and toast your wedding with the award-winning wines created where you were married. Guests can also learn about the vineyards and wine making process at Trevibban Mill by joining in a wine tour, another special element to add to your wedding celebration.



## **ADDITIONAL**

- Exclusive use celebration venue
- Maximum capacity – 120 for reception + 80 extra evening guests
- Wedding license
- Award winning wines
- Wide range of accommodation available nearby
- Close to Cornwall Airport, Newquay with direct flights from many UK and European destinations •
- Parking for 80 cars



# VENUE PRICES

<b>JULY + AUG</b>	SAT	£8,100
	FRI	£6,900
	WEEK DAY	£4900
<b>JUNE + SEPT</b>	SAT	£6,900
	FRI	£5,300
	WEEK DAY	£3,900
<b>APRIL, MAY + OCT</b>	SAT	£5,300
	FRI	£4,200
	WEEK DAY	£2,900
<b>MARCH, NOV + FEB</b>	SAT	£3,900
	FRI	£2,900
	WEEK DAY	£2,300
<b>DEC</b>	NO WEDDINGS FROM THE 15th DEC - 31st JAN	



# **TREVIBBAN MILL WEDDING / PRIVATE FUNCTION HIRE TERMS & CONDITIONS**

## **1) CONFIRMATION**

To confirm your reservation for hire of Trevibban, please return a signed booking form with 50% of the venue hire cost and a copy of the wedding insurance. We cannot confirm your booking until all these are with us. Please also note that we only accept bank transfer method of payment for the venue hire cost. Only drink cost can be paid by bank card.

## **2) PAYMENT SCHEDULE INCLUDES THE VENUE HIRE AND THE PRE-ORDERED FOOD**

### **THE VENUE HIRE**

2nd Payment, the rest of the venue hire cost, will be due 6 months after your first payment date. However, in the same year booked weddings, in any case, full venue hire cost must be paid 6 months before the wedding date. We do not issue invoices please note the date and promptly pay the rest of the venue hire cost. If the payments are not received in-time we will assume that you are no longer interested in continuing with you booking and the Agreement will be null & void.

### **FOOD/DRINK**

We start discussing your food and drink twelve to ten weeks before the wedding and we aim to complete the full order by 8 weeks prior to your wedding. Pls also note that we put 8% service charge on the total food bill.

Food & Drink & Others	100%	8 weeks prior to your wedding
Damages deposit	£500	2 weeks prior to your wedding

Please note that Food and Drink is subject to availability and the Upper Deck prices at the time of ordering and full payment as there may be factors beyond our control, which may affect our offerings.

## **3) DAMAGES, PENALTIES AND EXCESSIVE CLEANING DEPOSIT**

A £500 deposit is due 2 weeks prior to your exclusive hire period. This deposit will be refunded less any claims up to two weeks after your wedding. Please note that £500 is for small damages etc, if something major happens you will be fully liable for the full damages. Also, it is important that your guests are fully aware that they cannot bring in any drink or food from outside to our premises including the carpark and other areas. In these cases, you will be liable for our potential loss of earnings, we calculate this value as the minimum three or more times what has been found or confiscated.

## **4) MAXIMUM CAPACITY**

The Upper Deck can accommodate 120 guests for dining and must not exceed 200 people for evening celebrations and dancing.

## **5) WEDDING COORDINATOR**

We do not provide a wedding coordinator service but you are entitled to up to 10 hours of contact time from the date of your booking until the date of your wedding. These hours must be pre-arranged with the appropriate staff member(s) at Trevibban and can be used in person, via phone, Skype, emails or Facetime.

## **6) WEDDING PLANNER**

You are very welcome to use a wedding planner or dedicated family member/friend to organise the details of your day and we will liaise with them as per the time allocation above.

## **7) ACCOMMODATION**

There is plenty of accommodation and campsites a stone's throw from the vineyard. Also, Padstow is a ten-minute drive from Trevibban Mill and has a wealth of accommodation.

## **8) WINE AND FOOD SUPPLY**

We give up to 15% discount (subject to the quantities ordered) for any pre-ordered Trevibban Mill wine for your celebration. Trevibban Mill wedding wine prices are the same as Upper Deck bar wine prices. Other drinks are normal Upper Deck drink prices.

5% from £1,500 up to £2,000 pre-order Trevibban Mill Drinks

7% Up to £3,000 pre-ordered Trevibban Mill Drinks

10% Up to £4,500 pre-ordered Trevibban Mill Drinks  
15% over £4,500 pre-ordered Trevibban Mill Drinks

We organise the food for the weddings and if whatever the reasons our current supplier is not available to undertake the catering services, we would endeavour to have an alternative wedding food supplier on site.

**9) SUPPLIERS**

You are responsible for all of your personal suppliers for such as a florist and photographer. We require a completed wedding planner document prior to your wedding. An itinerary of suppliers' arrival and departure times and contact details for the day is due two weeks in advance of your wedding. Suppliers can only arrive to set up during your exclusive hire period, unless previously agreed.

You must ensure that all suppliers booked for the hire period are in possession of a Public Liability Insurance document and the equipment used for the hire period is Portable Appliance Tested (PAT). This includes bands, DJs, equipment hire and photographer. A copy of this policy must be supplied to the venue. We will refuse permission to any suppliers who do not have Public Liability Insurance and whose equipment is not PAT tested. Hired equipment must be removed from the site within your exclusive hire period unless by prior arrangement.

You are responsible for informing suppliers of these Terms & Conditions.

**10) BAR AND MUSIC LICENCE**

Our bar and music licence run alongside each other. If you have booked **a full day wedding/function with us**, then music needs to finish at 10.30pm and carriages by 11.00. However, if you wish to extend your celebration for a longer period, this needs to be agreed and paid for in advance and you would need provide that at least two people who will be in charge of your guest's behaviour and we insist that whole of the wedding party must leave at the same time. Excess stay charge on the night is £250 per 15 minutes overstayed. This charge will be automatically deducted from your deposit, if your deposit is not sufficient, outstanding amount will be invoiced to you.

**11) CAR PARKING**

We have parking spaces for 80 cars at Trevibban and we can accommodate coaches if you plan to arrive in a big group. Cars can be left overnight but need to be collected by midday the day after your wedding.

Taxis and coaches must be organised well in advance. Please do not leave transport arrangements to the last minute or entirely to your guests as this may lead to disappointment. Vehicles must not obstruct the 'turning area' (around the tree in the car park) at any time. The vineyard gate is always closed and locked at night but all cars left at Trevibban Mill are done so at the owner's risk. We accept no responsibility for cars parked at Trevibban Mill.

**12) SITE SAFETY**

You are responsible for informing guests with young children to take appropriate precautions. Trevibban Mill is not responsible for the safety of children or guests on site. Children must be supervised by adults at any time when they are outside of the buildings and are not allowed to run around in the fields, vineyard or flower beds. Unsupervised children will be asked to go inside and stay with their parents.

**13) CHINESE LANTERNS/FIREWORKS**

We do not allow Chinese lanterns or fireworks. This is to protect and respect the sheep and wildlife.

**14) SITE DECORATION**

No nails, pins, sellotape or glue are permitted to be used unless by prior agreement. Please use string or cables ties where possible but avoid hanging off lights or heaters. All decoration must be removed before departure on the night of your wedding, unless by prior arrangement.

**15) DAMAGE AND CLEARING UP RUBBISH**

In case of any damage caused by your guests, we charge cost of the repair or replacement of the any item plus 25% management time charge.

We ask you to arrange with your suppliers to remove any rubbish that is generated during your wedding day by your own decorations etc. Please be aware that it is ultimately the bride and groom's responsibility to leave the site tidy.

Confetti must be biodegradable or real dried petals. If you throw non-biodegradable confetti then you may be charged a clean-up fee per item found.

You may be charged for excessive site cleaning or for the disposal of any rubbish or decorations are not removed from the site. We can provide a site cleaning service for £25 per hour. Please also note that we charge £150 per incidence for cleaning and sanitising any sickness. These charges will be automatically deducted from your deposit, if your deposit is not sufficient, outstanding amount will be invoiced to you.

#### 16) PHOTOGRAPHS

During your wedding celebration we may take some photographs of the decorated site and celebration – unless you object, we may use these photographs for promotional materials including social media, printed media or general advertising. If you would like a copy of these photos then we can email them to you.

We will liaise with your photographer with a view to publishing your wedding on-line or in a magazine unless you express a wish to the contrary on your booking form.

#### 17) INSURANCE AND LIABILITY

We highly recommend that you to take out wedding insurance which has £5 million public liability cover. Please send us a copy of your insurance certificate with your booking form. We cannot accept liability for injury sustained by any person or for the loss or damage to any property brought onto the premises.

You will be liable for any damage to Trevibban Mill or third party property (including items of equipment hired for use by yourselves) and for the loss or injury suffered by any person including visitors to Trevibban Mill and employees, caused by the negligence, wilful act or default of yourselves by any person invited or brought to Trevibban Mill by yourselves.

#### 18) CANCELLATION

If you have to cancel your booking, we regret that venue hire cost is non-refundable. If at that time of the cancellation the venue hire cost has not been paid in full yet, remaining balance of the venue hire cost will be due immediately.

We will endeavour to sell the exclusive hire date elsewhere and would therefore be able to refund your total payment. If we are not able to resell the date then there would be no refund.

Please also note that when you order and pay for your food 8 weeks in advance, as we will not take any other booking on that day, in any cancellations these already paid costs are not refundable. However, if we are able to resell the date for another wedding/private function then would therefore be able to refund your payment.

Please also note that any pre-order and paid Trevibban Mill's own drinks will be fully refunded in any **cancellations**.

If, in the unlikely event that **we decide to cancel your booking** due to something like a venue fire which would prevent us from fulfilling your booking, **we will refund for any goods and services have not been used up to that point**. However, in those situations we will endeavour to find alternative options and work with you so your wedding still can go ahead and we fulfil your booking.



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